

Ordinary Human Musician - Justin James

Piano Mentoring - Terms & Conditions

- Teacher student relationships are built on trust, mutual understanding and accountability. Assisting in the growth and development of a student requires that the student-teacher relationship is understood clearly.
- The following illustrates my terms and conditions:
- Term payments are preferred. All lessons must be paid for in advance. Term accounts are to be settled prior to the commencement of the term or in the first week and are a flat rate. Payment ensures stability for the student-teacher relationship. I do not do "one off" lessons. New students
- selected on mutual suitability and by prior interview only.
- Should you wish to terminate lessons at any time, the remaining lessons in the term are non-refundable.
- Late payment fee. A \$25.00 late payment penalty applies to any account that is overdue by 14 days from the commencement of term on the day of your first lesson.
- Lessons start at the agreed time and date. In case of late arrival, the lesson will still finish on time.
- Teacher cancellation. In the rare event I have to cancel a lesson due to illness or performance commitment, you will be credited that lesson.
- I do not do "make up" or "catch up" lessons. I will not redeem missed lessons in the following term or during holidays. You never have to pay for a missed lesson, unless you miss a lesson. With a full schedule and a long waiting list, additional lessons and times are unavailable.
- You will be notified of the students progress at every opportunity. Parents and partners are requested to help sustain the students interest in the keyboard where possible. Please be aware of school holidays, especially extended break, as this is where inactivity can begin.
- I prefer one on one lessons. Parents may sit in on the first two lessons only.
- Practice diary. Students are encouraged to provide a diary for making notes during a lesson and recording progress, requirements for practice and log practice time. A clear A4 file is preferable for additional theory or musical sheets.

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- Theory and practical publications. Please be advised that you may be required to provide theory or music books for you or your child on occasion. This is discussed in detail.
- A flat minimum practice requirement of thirty minutes tri-weekly is expected for primary age students. Secondary students at least sixty minutes, bi-weekly and mature age (depending on level of experience) are expected to practice ninety minutes, bi-weekly. Note, the first five minutes of any practice is crucial.
- I do not take students who have no facility to practice, either at home, office or school. If you do not practice, you do not improve.
- Forgotten music causes issues for students and teachers. In most cases, I keep a backup of music provided, however it is the parents/students responsibility to bring music to lessons. Please allow time to pack properly on lesson day. If the student arrives without music, they may be sent home.
- I take steps to ensure good hygiene. If your child has come from a class at school, I insist on them washing their hands prior to their lesson. Please follow sensible protocols when deciding if your child should attend a lesson while presenting ill or if siblings may be showing potential illness. Germs can spread quickly to other students on a piano. I take every precaution to wipe down the piano where required.
- Parking is preferred on verge or opposite on the lawn. Please do not park in the driveway.
- I reserve the right to release a student from studying at my studio if a student expresses a consistently negative attitude to their lessons or practice and appears to be making no progress over a prolonger period of time. No credit will be issued for either such releases.
- If a student or parent consistently neglects to pay their term or lesson fee on time the student will be released and their places given to someone on the waiting list, subsequent to an entrance interview.
- I reserve the right to release a student if the parent creates unessential tension or ongoing unwarranted tuition advice thus effecting my working relationship with the student.
- By reading this you confirm your understanding of terms and conditions and your participation in piano lessons constitutes your acceptance of these terms and conditions.

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Please sign if you agree and return to Justin ASAP:

I _____ (parent) agree to adhering to these terms and conditions.

Signature: _____ Date: _____

I _____ (student) agree to adhering to these terms and conditions.

Signature: _____ Date: _____